

INFO 5345 School Library Program Development

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COURSE DESCRIPTION

This course is designed to develop leadership competencies as you work collaboratively with school and community stakeholders to promote the goals of the school library program. You will learn strategies for engaging stakeholders in program development, assessment of services, and creation of policies and procedures. You will explore research methods and use evidence-based practice to plan, implement, and evaluate library programs and services.

In Texas, ALL requirements for school library certification must be completed before a student may apply for certification. According to the [Texas Education Agency](#), the four requirements to work as a certified school librarian are:

1. Two years as an early childhood–12th-grade classroom teacher in a public or accredited private school.
2. A master's degree from an institution of higher education that is accredited by an accrediting agency, as recognized by the Texas Higher Education Coordinating Board.
3. Completion of a state-approved program in librarianship. School library certification courses taken must be no more than five years old when an application is made for the school librarian certificate.
4. Passing score on the TExES School Librarianship Certification exam, administered by the State of Texas.

Course Objectives

Students will be able to:

- Build a knowledge base of theory, research, and best practices related to standards for programs and services for children and youth.
- Use action research to conduct feasibility studies, implement sustainable programming, evaluate programs and services, and defend budget allocations.
- Develop skills related to each of the stages of the development cycle of planning, implementing, and evaluating needed for providing a library program that promotes student achievement and supports school improvement efforts.
- Apply evidence-based practice to develop services including instruction, reading advocacy, and resource provision that are aligned with state and national standards.
- Apply evidence-based practice to develop resources including the collection, facility, staff/personnel, and funding through grant writing.
- Promote collaboration among stakeholders such as teachers, administrators, public libraries, parents, community members, and organizations.

Required Textbook

There is no required textbook for this course. Course readings are included in each module and are research or professional articles from peer-reviewed journals.

The suggested textbook is *Research Methods in Library and Information Science* (2017, Sixth edition) by Connaway, L. S., & Radford, M. L. Selected readings from the book will be available in the modules.

ACCESS & NAVIGATION

Technical Requirements

The following information has been provided to assist you in preparation for the technological aspect of the course. Be sure that your computer's software is updated in order to access the technology that is required for this course. Hardware and software necessary to use the University of North Texas' Learning Management System, Canvas:

- PC: Windows XP with Service pack 3, Vista, 7
- Mac: OSX or newer
- Internet access
- Headset/microphone/Speakers
- Microsoft Office 2010, or newer, with Word and PowerPoint
- Acrobat Reader
- Scanner/Scanning software
- Windows Media Player or other type of media players
- JAVA
- Sound card
- 2 GB RAM (4 GB+ recommended)
- 3GHz, or faster, processor
- Most recent versions of multiple common Internet browsers compatible with Canvas may be necessary in order to better experience the course materials.
- Browser and computer settings check: [http://www.unt.edu/helpdesk/students/Links to an external site.](http://www.unt.edu/helpdesk/students/Links%20to%20an%20external%20site)
- Computer and Internet literacy: Visit [http://www.clt.odu.edu/oso/index.php?src=pe_comp_litLinks to an external site.](http://www.clt.odu.edu/oso/index.php?src=pe_comp_litLinks%20to%20an%20external%20site)
- Plug-ins necessary to access course materials and resources: [http://www.unt.edu/helpdesk/bblearn/Links to an external site.](http://www.unt.edu/helpdesk/bblearn/Links%20to%20an%20external%20site)

Access and Log in Information

This course was developed and will be facilitated utilizing the University of North Texas' Learning Management System, Canvas. To get started with the course, please go to <https://unt.instructure.com/>

You will need your EUID and password to log in to the course. If you do not know your EUID or have forgotten your password, please go to: [http://ams.unt.eduLinks to an external site.](http://ams.unt.eduLinks%20to%20an%20external%20site)

As a student, you have access to the Canvas tutorials via the "Canvas Student Guide" website <https://community.canvaslms.com/docs/DOC-10701> (Links to an external site.)Links to an

[external site](#). It is recommended that you become familiar with the tutorials to better equip you to navigate the course.

Being a Successful Online Student

- <http://www.ion.uillinois.edu/resources/tutorials/pedagogy/StudentProfile.asp>Links to an external site.
- <http://www.ion.uillinois.edu/resources/tutorials/pedagogy/selfEval.asp>Links to an external site.

Student Support

The University of North Texas provides student technical support in the use of Canvas and supported resources. The student help desk may be reached at:

Email: helpdesk@unt.edu; Phone: 940.565.2324 In Person: ISB Rm.119

Regular hours are maintained to provide support to students. Please refer to the website (<https://www.unt.edu/helpdesk/>)[Links to an external site.](#) for updated hours.

How the Course is Organized

This course is structured around 6 modules. The folders for each module can be accessed from the Home page on Canvas.

- The main menu for the course is located on the left-side of the course website.
- Check the **Announcements** page daily!
- General course information may be found on this **Syllabus** page.
- Communicate directly with the instructor or with other students in the class in a message from the **Inbox** feature.
- Materials needed to successfully complete course activities are available in each of the course module folders located on the **Modules** page.
- Forums for questions/answers, discussions, and article critiques are located on the **Discussions** pages.
- Quizzes are located on the **Quizzes** page.
- Information related to each assignment is available on the **Assignments** page.
- Tools used in the course include **Zoom** and **Flipgrid** and several assignments allow you to choose from a variety of production and presentation tools.
- Grades will be posted on the **Grades** page.

COURSE REQUIREMENTS

The following is expected of each student enrolled in this class:

1. Completion of course readings.
2. Full participation in online discussions and Flipgrids.
3. The timely completion of assignments using the Canvas assignment dropbox.
4. The submission of graduate level work.
5. Students are expected to conduct themselves in a professional manner. This includes being prepared for all class assignments, being flexible to unforeseen changes in schedules and assignments, and exhibiting proper online etiquette. Examples of proper online etiquette can be

found at: http://www.ic.sunysb.edu/Class/che326ff/discussion_board/etiquette.pdfLinks to an external site.

In addition, it is expected that each student will show a high amount of self-initiative in locating the additional reading material when necessary for this course. This is part of being a librarian and information scientist. This means that students should be willing to go to the university library (or university library website), the public library, or school libraries, and conduct research online to complete assignments. It is the student's responsibility to locate appropriate literature to complete all assignments.

Although this course may seem self-paced because of the lack of scheduled face-to-face class meetings, there are, in fact, timelines that must be followed. A variety of assignments will be used that include group discussions and independent assignments.

Attendance

"Attendance" is mandatory, meaning that you must check in to the class frequently to read posts and get announcements—log in at least once daily. If you do not check in, you will miss posts and notices by the instructor and other students that might help clarify the assignments or give important information about upcoming due dates, etc. **It is your responsibility to maintain a calendar so that you do not miss deadlines for assignments. Do not rely on the Course Calendar. You are responsible for making your own calendar.**

Timeline

Use the Syllabus page and Course Calendar to find out the due dates for assignments, discussion posts, and quizzes. You are welcome to work on tasks ahead of the scheduled times and submit them before the deadlines (revisions prior to the deadline are fine--only the last revision before the deadline will be graded). All tasks are designed to highlight the module content.

Communications

The General Questions discussion board may be used to ask and answer questions that may be of interest to other classmates. Please send personal concerns or questions directly to the instructor with a message from the **Inbox** button in the left-side course menu; this tool may also be used to communicate directly with other students in the course. Students can expect to receive a response to questions for the instructor within 24 hours on working days. Working days do not include weekends or holidays.

Students should not wait until the day before assignments are due to request assistance with assignments. Please be aware that the instructor may not be able to respond to "last minute" requests for assignment clarification, and students may encounter unforeseen problems with their internet provider, software, or hardware. Students are therefore encouraged to develop communication networks with other class members via electronic communication vehicles such as the email system within class and discussion boards. Students should consider the communication parameters with regard to due dates.

Students are responsible for reading all discussion posts. Tips and other important information from the instructor can be found on the **Announcements** page, the **General Questions** discussion board, module-specific discussion boards, or a direct message to your **Inbox**. There are separate boards and

Flipgrids for each scheduled discussion. Feel free to use the General Questions discussion board to have discussions with each other about various topics of your choice. Keep in mind that you are not allowed to give answers to test questions and assignments or post comments that can be perceived negatively.

Norms

Welcome to online learning! Although the dynamics are different than those in a classroom with all of us meeting together synchronously, it's still important to have some norms to observe during this course:

1. **Be prepared.** (Complete all readings, assignments, and discussion posts before the due date.)
2. **Remain engaged.** (Your classmates will find your contributions helpful!)
3. **Remain focused.** (While lively discussions may arise around controversial topics, like banned books, this course is not a forum for politics and the like--librarians adhere to the principles of intellectual freedom.)
4. **Be respectful** of the questions, comments, and views of fellow classmates. (In fact, invite and encourage the participation of all classmates in this course!)

For those interested in exploring classroom norms further, take a look at [Todd Finley's 2014 blog post](#).

Tips for Success

- **Back up all work:** It is a (very) good idea to complete your work in a Word document first before copying/pasting into Blackboard (discussion post, email, assignment, etc.). That way, you will not lose your work if the system is interrupted, and you will have a backup of your work. Consider opening a cloud-based storage account for saving your coursework throughout your program (Dropbox, OneDrive, iCloud, etc.). Your coursework will be helpful as you prepare for the End of Program (EOP) exam.
- **Keep up with the course requirements and complete them on time:** Although the due dates for all assignments related to a particular module are not always the same, it's a good idea to pace yourself so that you are not overwhelmed by the number of items due on the same day.
- **Sign in to Canvas daily:** Catch up on posts from classmates, teaching assistant, or instructor; otherwise, you will likely miss important information.
- **Participate actively in the course:** Engage with the content in each module, ask questions, and provide feedback to classmates. If you have course-related questions, use the General Questions discussion board, or message Professor Starr directly from your **Inbox**--messages checked regularly.
- **BE SURE assignments are submitting correctly:** Common mistakes include failing to actually attach the document or click the green "Submit" button, or attaching a copy to the related discussion board to share with classmates. After you attach and submit, check the "Assignment" area for the date and time stamp that shows the submission went through.

ASSESSMENT & GRADING

Grading Formula: Total Points = 1,000

- Assignments (17) = 705 points
- Discussion Posts (11) = 245 points
- Quiz (1) = 50 points

Grading scale

You will be graded according to the following grading scale: *

- 900-1000 points = A (90% to 100%)
- 800-899 points = B (80% to 89%)
- 700-799 points = C (70% to 79%) **
- 600-699 points = D (60% to 69%)

***Students must complete all course requirements. Students will not be exempted from any assignments. Completion of all assignments is necessary for a passing grade.**

****A semester grade of C or below may NOT be applied to school library certification.**

When working with technology, it is never a good idea to wait until the last minute! You are encouraged to start your assignments early and submit well before the deadline.

Late Work

Penalties are assessed for late work as follows:

- Discussion posts, article critiques, and **assignments submitted late will have points deducted equal to one letter grade level for each day late up to 3 days** (e.g., an A-level assignment turned in 3 or more days late will receive a grade of D). Note that any assignment may still be turned in after it is 3 days late with no further penalty--completion of all course requirements is necessary, so priority has been placed on completion over timeliness. There is NO opportunity for extra credit or make-up work.
- Check your submissions to be sure it is in Microsoft Word (.doc or .docx) or PowerPoint (.ppt or .pptx) and posted in the correct area of the course. Late penalties may be assessed for assignments that are not posted correctly.

Due Dates

Use the **Syllabus** page or **Course Calendar** to find out when each module will become available, along with the due dates for related assignments, discussion posts, and assessments. You are welcome to work on tasks ahead of the scheduled times and submit them before the deadlines (revisions prior to the deadline are fine--only the last revision before the deadline will be graded). All tasks are designed to highlight the module content.

All postings and submissions are due at 11:59 p.m. Central Time on the due date.

Assignments

- Directions for submitting assignments will be included in each assignment. There may be times when instructor-created forms are provided. When they are provided, they must be used. All assignments must be submitted to the assignment link as a **Word document (.doc, .docx) or PowerPoint document (.ppt, .pptx)** unless otherwise noted. Assignments submitted in any other format will not be graded.
- Files must have the following **naming convention: *LastName_assignment+title*** meaning your last name and the assignment name or description (Example: Doe_infographic). (Note: if someone else in the class has the same last name, add your first initial after your last name.)
- **Your full name must be included at the top of every document.** Deductions may be taken for submitting assignments in the wrong file format, spelling and grammatical errors that interfere with comprehension, and failure to use the correct file naming convention.
- Assignments must include citations in APA style.

Discussions

The grading of discussion posts is straightforward. Here are some basic requirements:

- Posts must include required elements as stated in the assignment instructions and rubric.
- Posts must indicate that the student has examined the readings and can articulate and apply concepts.
- Some posts require that you reply to other students' posts; replies must be thoughtful, well stated, and thorough. Simple responses such as "I agree" or "You said exactly what I was going to say" are not sufficient to receive credit.
- Late discussion posts will be graded as indicated under "Late Work" above.

Posting Grades for Student Work

Grades will be posted on the **Grades** page accessed from the main menu toolbar to the left.

Course Evaluation

Students will complete the formal UNT course evaluation at the end of the semester to evaluate the class. In addition, the instructor will administer a course reflection to provide additional feedback.

SCHOLARLY EXPECTATIONS

UNT POLICIES

From the UNT Student Code of Conduct:

Academic dishonesty – plagiarism. The term “plagiarism” includes, but is not limited to (a) the knowing or negligent use by paraphrase or direct quotation of the published or unpublished work of another person without full and clear acknowledgement and (b) the knowing or negligent unacknowledged use of materials prepared by another person or by an agency engaged in the selling of term papers or other academic materials.

Plagiarism is copying by retyping, cutting and pasting, or paraphrasing. In this course, beware of the following:

- Do not quote or paraphrase published sources without explicit reference to the original work. Information used or quoted from other sources must contain a citation, whether the source is a print or electronic source.
 - APA Style: <http://www.apastyle.org/learn/tutorials/basics-tutorial.aspx> [Links to an external site.](#)
 - Owl Purdue: <http://owl.english.purdue.edu/owl/resource/560/01/> [Links to an external site.](#)
 - UNT Libraries: <http://www.library.unt.edu/search/google/citations%20style%20guides> [Links to an external site.](#)
- Do not insert parts of another students' work into your own work. That student trusts you to respect his/her intellectual product.
- Do not copy and paste parts of the course material into your work.

Academic Integrity

You are encouraged to become familiar with the policies of Academic Integrity. These are available at <https://facultysuccess.unt.edu/academic-integrity> [Links to an external site.](#) If you are in doubt regarding the requirements, please consult with me before you complete any requirements of the course.

ADA Policy

The University of North Texas makes reasonable academic accommodation for students with disabilities. Students seeking accommodation must first register with the Office of Disability Accommodation (ODA) to verify their eligibility. If a disability is verified, the ODA will provide you with an accommodation letter to be delivered to faculty to begin a private discussion regarding your specific needs in a course. You may request accommodations at any time, however, ODA notices of accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of accommodation for every semester and must meet with each faculty member prior to implementation in each class. Students are strongly encouraged to deliver letters of accommodation by appointment. Faculty members have the authority to ask students to discuss such letters during their designated office hours to protect the privacy of the student. For additional information, see the Office of Disability Accommodation website at <http://disability.unt.edu/> [\(Links to an external site.\)](#) [Links to an external site.](#) [Links to an external site.](#) You may also contact them by phone at 940-565-4323.

Code of Conduct

"The primary concern of the University of North Texas is the student. The university attempts to provide for all students a campus environment that is conducive to academic endeavor and social and individual growth. To that end, rules, regulations and guidelines governing student behavior and the student's relationship with the university have been formulated into a student code of conduct and discipline.

Enrollment at the University of North Texas is considered implicit acceptance of these and other policies applicable to students, all of which are educational in nature and designed to help students understand expectations and accept responsibility for their own actions." Please take the time to read and become aware of the UNT Code of Conduct at <http://deanofstudents.unt.edu/conduct>[Links to an external site.](#)

Important Notice for F-1 Students taking Distance Education Courses: Federal Regulation

To read detailed Immigration and Customs Enforcement regulations for F-1 students taking online courses, please go to the Electronic Code of Federal Regulations website at <https://www.ice.gov/sevis/practical-training>[Links to an external site.](#). The specific portion concerning distance education courses is located at "Title 8 CFR 214.2 Paragraph (f)(6)(i)(G)" and can be found buried within this document: https://www.ecfr.gov/cgi-bin/text-idx?rgn=div5;node=8%3A1.0.1.2.18#se8.1.214_12[Links to an external site.](#)

The paragraph reads:

- For F–1 students enrolled in classes for credit or classroom hours, no more than the equivalent of one class or three credits per session, term, semester, trimester, or quarter may be counted toward the full course of study requirement if the class is taken online or through distance education and does not require the student's physical attendance for classes, examination or other purposes integral to completion of the course. An online or distance education course is a course that is offered principally through the use of television, audio, or computer transmission including open broadcast, closed circuit, cable, microwave, or satellite, audio conferencing, or computer conferencing. If the F–1 student's course of study is in a language study program, no on-line or distance education classes may be considered to count toward a student's full course of study requirement.

University of North Texas Compliance

To comply with immigration regulations, an F-1 visa holder within the United States may need to engage in an on-campus experiential component for this course. This component (which must be approved in advance by the instructor) can include activities such as taking an on-campus exam, participating in an on-campus lecture or lab activity, or other on-campus experience integral to the completion of this course.

If such an on-campus activity is required, it is the student's responsibility to do the following:

- Submit a written request to the instructor for an on-campus experiential component within one week of the start of the

- Ensure that the activity on campus takes place and the instructor documents it in writing with a notice sent to the International Student and Scholar Services ISSS has a form available that you may use for this purpose.

Because the decision may have serious immigration consequences, if an F-1 student is unsure about his or her need to participate in an on-campus experiential component for this course, s/he should contact the UNT International Student and Scholar Services Office (telephone 940-565-2195 or email internationaladvising@unt.edu) to get clarification before the one-week deadline.

End of Program Requirements

If you are earning a Master's degree in Library Science or Information Science, and you began coursework before the Fall of 2019, you are required to take and pass the End of Program Comprehensive Examination as your Capstone Project. If you are earning a Master's degree in Library Science or Information Science, and you began coursework in Fall 2019 or later, you are required to create an electronic portfolio as your Capstone Project. This electronic portfolio is a project that you should be working on every semester as you progress through your coursework. The Community of Information Professionals site in Canvas is designed to provide information and resources to help you create your ePortfolio. The ePortfolio creation requires you to use a template that is only available in that Canvas site. Also, the ePortfolio creation process includes a review of your work every semester. If you have not received an invitation on Canvas to join the Community of Information Professionals, please contact Dr. Tricia Kuon at tricia.kuon@unt.edu.

COURSE POLICIES

Penalties for Plagiarism

Plagiarism is illegal, unethical, and unacceptable. Any instances of plagiarism in student work will result in the following penalties: First offense: Grade of zero for the assignment. Second offense: Final course grade reduced by one complete grade. Third offense: Assignment of F (Fail) for final course grade.

Quiz Policy

All quizzes are open-book and must be submitted by the due date. If you lose your internet connection during the quiz, you should contact the Student Help Desk and document the remedy ticket number before contacting the instructor with the ticket number.

Incomplete Grades

A grade of "Incomplete" will not be assigned for this course.

Drop Policy

To officially withdraw or drop this course, the student must notify the instructor, the INFO office, and the UNT Registrar. You are not officially dropped until the instructor approves it and the registrar processes it. Denied access to Blackboard does not insure that you are dropped by the Registrar. It is your

responsibility to insure that the process is complete. A student who does not participate and does not officially withdraw will receive an F in the course.

Attendance Policy

Students are expected to check into class and read announcements and the discussion boards at least once a day. The instructor is able to track student attendance.

COVID-19 Impact on Attendance

While attendance is expected as outlined above, it is important for all of us to be mindful of the health and safety of everyone in our community, especially given concerns about COVID-19. Please contact me if you are unable to keep up with assigned classwork because you are ill, or unable to meet due date because of a related issue regarding COVID-19. It is important that you communicate with me prior to assignment deadlines so I may make a decision about accommodating your request

If you are experiencing any symptoms of COVID-19 (<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>) please seek medical attention from the Student Health and Wellness Center (940-565-2333 or askSHWC@unt.edu) or your health care provider PRIOR to coming to campus. UNT also requires you to contact the UNT COVID Hotline at 844-366-5892 or COVID@unt.edu for guidance on actions to take due to symptoms, pending or positive test results, or potential exposure. While attendance is an important part of succeeding in this class, your own health, and those of others in the community, is more important.

Syllabus Change Policy

There are instances when the instructor may need to change the assignments, grading criteria, and/or assignment due dates listed in this syllabus. If this becomes necessary, the instructor will immediately notify students of the changes via the "Announcements" section as well as through Canvas email.

Copyright Notice

Some or all of the materials on this course website may be protected by copyright. Federal copyright law prohibits the reproduction, distribution, public performance, or public display of copyrighted materials without the expressed and written permission of the copyright owner, unless fair use or another exemption under copyright law applies.

The materials on this site are provided solely for the use of students enrolled in this course, and for purposes associated with this course; except for material that is unambiguously and unarguably in the public domain, these materials may not be retained or further disseminated.

Any students who use university equipment or services to access, copy, display, perform, or distribute copyrighted works (except as permitted under copyright law or specific license) will be subject to appropriate disciplinary action by the university as well as to those civil and criminal penalties provided by federal law.

Synchronous (live) sessions in this course will be recorded for students enrolled in this class section to refer to throughout the semester. Class recordings are the intellectual property of the university or instructor and are reserved for use only by students in this class and only for educational purposes. Students may not post or otherwise share the recordings outside the class, or outside the

Canvas Learning Management System, in any form. Failing to follow this restriction is a violation of the UNT Code of Student Conduct and could lead to disciplinary action.

Policy on Server Unavailability or Other Technical Difficulties

The University is committed to providing a reliable online course system to all users. However, in the event of any unexpected server outage or any unusual technical difficulty, which prevents students from completing a time sensitive assessment activity, the instructor will extend the time windows and provide an appropriate accommodation based on the situation. Students should immediately report any problems to the instructor and also contact the UNT Student Help Desk: helpdesk@unt.edu or 940.565.2324. The instructor and the UNT Student Help Desk will work with the student to resolve any issues at the earliest possible time.

5345 COURSE REQUIREMENTS AND LOCATION IN CANVAS		DUE DATES (@ 11:59 P.M. CST)	
---- Module 1: Course Overview (Opens 8/24/2020) ----			
Assignment:	Welcome Post in Flipgrid	8/30	10 pts
Assignment:	Contact Info	8/30	10 pts
Assignment:	Select School for Library Program Evaluation Assignment (Module 5)	8/30	10 pts
---- Module 2: The Role of Research in the Development Cycle (Opens 8/26/2020) ----			
<i>Online Review Session (optional but highly encouraged)</i>		<i>Thursday, Aug. 27</i>	
Assignment:	Module 2 Key Concepts Sharing	9/6	40 pts
Discussion:	Brainstorming Action Research Topics in Canvas	9/6	40 pts
Discussion:	Anatomy of a Research Article	9/13	40 pts
Assignment:	Research in Peer-Reviewed Academic Journals ePortfolio Blog Post	9/13	30 pts
Quiz:	Analysis of Articles in Academic and Professional Journals	9/20	50 pts
Assignment:	Action Research Proposal	9/27	95 pts
Discussion:	Action Research Proposal Assignment Sharing Post	9/27	5 pts
---- Module 3: Service Development (Opens 9/27/2020) ----			
<i>Online Review Session (optional but highly encouraged)</i>		<i>Thursday, Oct. 1</i>	
Assignment:	Module 3 Key Concepts Sharing	10/4	40 pts
Assignment:	Annual Inquiry/Research Process Instruction Plan	10/11	70 pts
Discussion:	Annual Inquiry/Research Process Instruction Plan Assignment Sharing Post	10/11	5 pts
Assignment:	Annual Reading Promotion & Literacy Instruction Plan	10/18	70 pts
Discussion:	Annual Reading Promotion & Literacy Instruction Plan Assignment Sharing Post	10/18	5 pts
Assignment:	Curating Resources ePortfolio Blog Post	10/25	40 pts
---- Module 4: Resource Development (Opens 10/25/2020) ----			
<i>Online Review Session (optional but highly encouraged)</i>		<i>Thursday, Oct. 29</i>	
Assignment:	Module 4 Key Concepts Sharing	11/1	40 pts
Discussion:	Grant Opportunities Annotated in Canvas Post	11/8	40 pts
Assignment:	Grant Application	11/8	40 pts
Discussion:	School Library Policies and Procedures Handbook Assignment Sharing	11/15	5 pts
Assignment:	School Library Policies and Procedures Handbook	11/15	75 pts
---- Module 5: Evaluation (Opens 8/24/2020) ----			
<i>Online Review Session (optional but highly encouraged)</i>		<i>Thursday, Nov. 12</i>	
Assignment:	Module 5 Key Concepts Sharing	11/22	40 pts

Discussion:	Engaging Stakeholders in the Development Cycle in Canvas	11/22	40 pts
Assignment:	School Library Program Evaluation	11/29	95 pts
Discussion:	School Library Program Evaluation Assignment Sharing Post	11/29	5 pts
---- Module 6: Trends (Opens 11/22/2020) ----			
Assignment:	Trends in School Library Program Development	12/6	40 pts
Assignment:	School Library Certification Program Reflection	12/6	20 pts